

Rules for the assessment of students in doctoral study programmes at the FLD

Article 1 Introductory provisions

(1) This Dean's Regulation is valid for the Faculty of Forestry and Wood Sciences (hereinafter "FLD") of the Czech University of Life Sciences in Prague (hereinafter "CZU") and establishes the rules and requirements for the annual assessment of students enrolled in doctoral study programmes (hereinafter referred to as "DSPs") delivered at the FLD in full-time mode, who are awarded a doctoral scholarship pursuant to Article 8 of the CZU Scholarship Regulations, unless otherwise stipulated below.

(2) This regulation has been drawn up primarily in accordance with Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended (hereinafter referred to as the "Act"), the applicable Rules for Study and Examinations for Doctoral Study Programmes at the Czech University of Life Sciences Prague (hereinafter referred to as the "RSE for DSPs"), the applicable CZU Scholarship Regulations, and the internal CZU regulation governing the Credit System for CZU Doctoral Study Programmes.

Article 2 Doctoral study income

(1) The doctoral scholarship pursuant to Article 8 of the CZU Scholarship Rules, which forms part of the doctoral study income ("DoStuP"), shall be provided to DSP students in accordance with the CZU Scholarship Rules. This applies to students studying in the standard period of study in full-time mode whose date of enrolment is after 1 September 2025.

(2) Failure to fulfil the study obligations arising from the student's individual study plan, this Regulation or other FLD internal regulations relating to doctoral studies may constitute grounds for reducing or withdrawing the doctoral scholarship. A reduction or withdrawal of the doctoral scholarship may be proposed in particular where a student seriously fails to fulfil their study obligations and the Doctoral Degree Board, proposes an assessment of "continue with a reprimand".

(3) The amounts specified in Article 3 represent the maximum possible reduction in the monthly amount of the doctoral scholarship. Reductions relating to multiple unfulfilled obligations shall be cumulative. If the total of the proposed reductions is equal to or exceeds the amount of the doctoral scholarship, the doctoral scholarship may be withdrawn in full.

(4) Students' fulfilment of their study obligations shall be assessed by the Doctoral Degree Board as part of the annual assessment and, where appropriate, at its other meetings. If, following consideration of the student's fulfilment of their obligations, the Doctoral Degree Board proposes to "continue with studies", the doctoral scholarship shall not be reduced.

Article 3

Assessment of the fulfilment of study obligations

(1) The obligations specified for individual years of study constitute a recommended framework for drawing up and assessing an individual study plan. For the purposes of reducing or withdrawing the doctoral scholarship, a criterion may be taken into account only if the corresponding obligation and its deadline are set out in the approved individual study plan of the student concerned. In its assessment, the Doctoral Degree Board shall take into account the individual course of study, the fulfilment of individual obligations ahead of schedule, and approved changes to the individual study plan. If a student fails to fulfil any of the obligations specified for the relevant year of study, they may request a change to their individual study plan in accordance with the RSE for DSPs. When assessing the fulfilment of study obligations, the Doctoral Degree Board shall apply the following criteria:

First year of study

A first-year student shall, in particular, fulfil the following obligations:

- properly and fully recorded attendance in WorkIS, approved by the supervisor; maximum reduction of the monthly amount of the doctoral scholarship by CZK 4,000;
- an individual study plan drawn up and approved by the supervisor within one month of enrolment in the programme; maximum reduction of the monthly amount of the doctoral scholarship by CZK 10,000;
- completion of all subjects developing transferable skills (soft skills): *Academic Writing, Research Ethics, Information Resources and Tools for Research and Communication and Popularisation of Science*; maximum reduction of the monthly amount of the doctoral scholarship by CZK 2,000 for each subject not completed;
- submission of the methodology for the dissertation thesis, signed by the supervisor, within three months of enrolment in the programme; the methodology must subsequently be approved by the Doctoral Degree Board during the academic year; maximum reduction of the monthly amount of the doctoral scholarship by CZK 6,000;
- submission of a theoretical and methodological analysis of the doctoral thesis topic by the end of the academic year; maximum reduction of the monthly amount of the doctoral scholarship by CZK 8,000.

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Second year of study

A second-year student shall, in particular, fulfil the following obligations:

- properly and fully recorded attendance in WorkIS, approved by the supervisor; maximum reduction of the monthly amount of the doctoral scholarship by CZK 4,000;
- passing two subject-specific examinations; maximum reduction of the monthly amount of the doctoral scholarship by CZK 4,000;
- passing an examination in Statistical Methods or another similarly focused examination approved by the Doctoral Degree Board; maximum reduction of the monthly amount of the doctoral scholarship by CZK 2,000;
- approval of the theoretical and methodological analysis of the doctoral thesis topic by the Doctoral Degree Board; maximum reduction of the monthly amount of the doctoral scholarship by CZK 6,000.

Third year of study

A third-year student shall, in particular, fulfil the following obligations:

- properly and fully recorded attendance in WorkIS, approved by the supervisor; maximum reduction of the monthly amount of the doctoral scholarship by CZK 4,000;
- completion of all individual subject-specific examinations and subjects developing transferable skills; completion of the examination or subject must be recorded in UIS or

documented through the UIS Contact Centre; maximum reduction of the monthly amount of the doctoral scholarship by CZK 8,000;

- completion of an international research placement lasting at least four weeks; maximum reduction of the monthly amount of the doctoral scholarship by CZK 8,000;
- the student's annual assessment by the supervisor indicates that it is realistic to submit a first-author paper for publication in a journal indexed in the Web of Science database with a non-zero Impact Factor; maximum reduction of the monthly amount of the doctoral scholarship by CZK 8,000.

Fourth year of study

A fourth-year student shall, in particular, fulfil the following obligations:

- properly and fully recorded attendance in WorkIS, approved by the supervisor; maximum reduction of the monthly amount of the doctoral scholarship by CZK 6,000;
- active participation in an international scientific conference, documented by an abstract, presentation, poster or other appropriate evidence; maximum reduction of the monthly amount of the doctoral scholarship by CZK 4,000;
- the student's annual assessment by the supervisor indicates that it is realistic to publish two first-author papers in journals indexed in the Web of Science database with a non-zero Impact Factor; maximum reduction of the monthly amount of the doctoral scholarship by CZK 10,000.

(2) When proposing the specific amount by which the doctoral scholarship is to be reduced within the maximum amounts specified in this Article, the Doctoral Degree Board shall take particular account of:

- a) the seriousness of the unfulfilled obligation;
- b) the length of the delay;
- c) the reasons for failure to fulfil the obligation;
- d) the student's progress in their studies to date;
- e) the student's cooperation in remedying the identified shortcomings;
- f) objective obstacles beyond the student's control;
- g) other circumstances of the particular case that may be relevant to assessing the seriousness of the failure to fulfil study obligations.

(3) The Doctoral Degree Board shall provide reasons for the proposed reduction in the doctoral scholarship in each individual case.

(4) If a student demonstrates that they failed to fulfil an obligation due to serious health, family, work-related or other objective reasons, the Doctoral Degree Board may set an alternative deadline or propose a smaller reduction in the scholarship, or may decide not to propose a reduction in the scholarship.

Article 4

Final provisions

(1) The criteria set out in Article 3 may also be applied by the Doctoral Degree Board, as appropriate, when conducting the annual assessment of students in full-time study who are awarded a doctoral scholarship pursuant to Article 9 of the CZU Scholarship Rules. For these students, depending on the method of financing the scholarship, the Doctoral Degree Board may propose a reduction or withdrawal of an additional doctoral scholarship or the withdrawal of a Korf scholarship, where permitted by the CZU Scholarship Rules, the relevant FLD internal regulation and the decision by which the scholarship was awarded.

(2) The Doctoral Degree Board shall assess the student's fulfilment of study obligations at least once per academic year. Where the circumstances of the case so require, the Doctoral Degree Board may conduct an extraordinary assessment of the student, in particular in cases of serious or repeated failure to fulfil the individual study plan or other obligations laid down by legislation or by the internal regulations of CZU or FLD, or by a decision of the Doctoral Degree Board.

(3) If, in its assessment of a student, the Subject Area Board proposes to "continue with a reprimand", its resolution shall specify, in particular:

- h) specific unfulfilled obligations;
- i) the remedial measures required;
- j) the deadline for fulfilling them;
- k) the method of verifying their fulfilment;
- l) a proposal for the reduction or withdrawal of the doctoral scholarship.

(4) The Dean shall decide on the reduction or withdrawal of the doctoral scholarship in accordance with the law, the CZU Scholarship Rules and this Regulation, based on a reasoned proposal from the Doctoral Degree Board. The decision shall take effect on the first day of the calendar month following the date on which it becomes legally effective.

(5) Where a decision has been made to reduce the doctoral scholarship following an assessment of "continue with a reprimand", the reduction shall remain in effect until the remedial measures specified by the Doctoral Degree Board have been fulfilled, unless otherwise provided for in the decision on the reduction of the doctoral scholarship. The student shall remedy the identified shortcomings within the deadline set by the Doctoral Degree Board. If the student fulfils the specified remedial measures within the prescribed deadline, the Doctoral Degree Board shall assess their fulfilment without undue delay. The Dean shall decide on the restoration of the doctoral scholarship to its original amount. The restoration of the doctoral scholarship to its original amount shall take effect on the first day of the calendar month following the date on which the relevant decision becomes legally effective.

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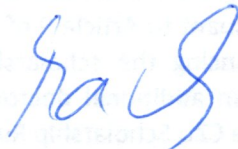
(6) If the student fails to remedy the failure to fulfil their study obligations in accordance with the specified remedial measures within the prescribed deadline, the Doctoral Degree Board shall propose the withdrawal of the doctoral scholarship in accordance with the CZU Scholarship Rules. If the conditions laid down in the RSE for DSPs are also met, the Doctoral Degree Board or the supervisor may propose the initiation of proceedings to terminate the student's studies.

(7) In the fourth year of study, the rules for reducing the doctoral scholarship under this Regulation shall apply only for the duration of the student's entitlement to the doctoral scholarship during the standard period of study. After the expiry of the standard period of study, the student's assessment shall serve primarily as a basis for the Dean's decision on the student's application to continue their studies pursuant to the RSE for DSPs. In this assessment, the Doctoral Degree Board shall consider in particular the fulfilment of the individual study plan, the student's study results to date, and the prospects of successfully completing their studies within the maximum period of study.

(8) This Regulation shall enter into force on the date of its signature by the Dean and take effect on the date of its publication in the public section of the CZU website.

Prague, 10 September 2026




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FLD Dean