
**Announcement of rules for rewards for excellent research and development activities
at FFWS in 2020**

Article 1

Introductory provisions

- (1) This Dean's Regulation is valid for the Faculty of Forestry and Wood Sciences, Czech University of Life Sciences in Prague (hereinafter "FFWS") and establishes the rules for rewards for excellent research and development activities at FFWS in 2020.
- (2) The aim is to significantly increase: the number of FFWS publications in selected top journals on Web of Science (WoS); quality non-bibliometric outputs for the collection of quality outputs (CQO) within M17+; FFWS involvement in major international projects, thus fulfilling the indicators within research projects OP VVV (EXTEMIT – K and EVA4.0); motivation of FFWS employees to promote scientific outputs to the public and into practice.

Article 2

**Tender documentation for rules for rewards for excellent research and development activities at
FFWS in 2020**

Reward may be claimed for:

A) Accepted excellent publications in journals

- 1) Registered in **Nature index**.
- 2) **In top 10 % (1D) of journals according to the OECD field structure division: Fields of Research and Development (FORD) and according to Article Influence Score (AIS)** – with multidisciplinary journals, the journal must always be included at least in the first quartile (1Q). In the case of an odd number of fields, the majority must be in 1D, e.g. if the journal is in three fields and two are in 1D and one in 1Q, the reward is the same as for 1D. In the case of an even number of fields and equal representation (1D and 1Q), the average of the proposed rewards will be paid for 1D + 1Q. If the journal in most fields is in 1Q versus 1D, the reward will be accordingly reduced. In this case, the Faculty Dean will decide on the amount of the reward.
- 3) **In 1Q according to FORD and AIS** – with multidisciplinary journals, the average quartile must be less than 1.5.

The basic bibliometric indicator is AIS. In the analysis, when assessing journals from WoS database, the basic FORD field structure division will be used. Thus, WoS fields (WoS Categories) are converted into FORD structure based on the Converter (OECD field structure [Frascati Manual] – Converter M17+, the

document approved at 324th meeting of Research, Development and Innovation Council on 31 March 2017).

Conditions for paying the reward:

In the case that the share of the authors of the FFWS publication is not over half, the reward will be reduced accordingly with regard to a specific journal in which the output was published. In this case, the Faculty Dean will decide on the total amount of the reward.

Total maximum amount of reward for an output is as follows:

Nature Index	1D in WoS category according to AIS	1Q in WoS categories according to AIS
150 000 CZK	50 000 CZK	25 000 CZK

A copy of the application signed by all FFWS authors must be submitted to the FFWS Office for Science and Research, room L 122b (Ing. Romana Zachová) – see the application template (Appendix 1). If the article is not published on WoS, the authors will document the admission to the editorial office. The reward for individual members of the team of authors will be calculated according to the given percentage of the individual authors as indicated and confirmed by signatures in the application for a reward. PhD students will have this reward paid in the form of a special scholarship. Employees and PhD students will be informed by FFWS Office for Science and Research about the amount of reward that was awarded by the Dean's decision.

B) High quality of outputs within CQO

The reward can be obtained for selected results which will be assessed in two different categories according to M17+ (Module 1):

- **CONTRIBUTION TO KNOWLEDGE** especially (but not exclusively) for basic research results.
It is a traditional assessment criterion in VaVal, assessing the originality, significance, and difficulty of obtaining results, mainly applied to the results of basic research.
- **SOCIAL RELEVANCE**
It is understood both in terms of commercial utility (typically industrial research that brings economic gains), and in terms of social utility or “usefulness” (typically research on social or departmental order or, in social and humanitarian fields, research relevant for wider society which is produced by research organizations outside departments).
Social relevance is understood as influence / change / benefit namely in fields outside the academic sphere (economics, society, culture, public administration / services, health, environment, quality of life).

The reward will be paid for the results and outputs from 2020, as follows:

Amount of reward within CQO					
2020	10 000 CZK				
2021	Qualitative scale (assessment of evaluators according to M17+)				
	1	2	3	4	5
	100 000 CZK	40 000 CZK	0 CZK	0 CZK	0 CZK

It is not necessary to apply for rewards for CQO outputs which will be submitted within M17+ assessment. They will be paid automatically on a proposal of the FFWS Vice-Dean for Science, Research and Doctoral Studies. The output must be inserted into the CV university system.

When preparing the output within CQO, we recommend consulting continuously with the Vice-Dean for Science, Research and Doctoral Studies so that such output is subsequently submitted that will fulfil all assumptions and parameters according to M17+ for excellent evaluation. **Non-bibliometric outputs (CQO) are all outputs** according to Methodology of evaluation of research organizations and evaluation of programmes of targeted support of research and development, **except publications in journals on Web of Science and SCOPUS**. These are, for example, professional books, chapters in professional books, software, patents, utility models, methodologies, specialized maps with professional content, research reports, audio-visual production.

It is possible to apply independently within this part of the call (Point B – CQO) only in the case of recognition of an international patent.

Amount of reward: **The maximum of 300 000 CZK for FFWS authors who successfully submitted international patent application PCT.**

The condition is that the author must successfully submit an international patent application PCT. Within this support, FFWS does not finance its own patent recognition process, but will only award a one-off fee for the recognition of an international patent under the terms of this call. In the case that the share of the authors of the FFWS patent is not over half, the reward will be reduced accordingly. In this case, the Faculty Dean will decide on the total amount of the reward.

In this case, a copy of the application signed by all FFWS patent authors must be submitted to the FFWS Office for Science and Research, room L 122b (Ing. Romana Zachová) – see the application template (Appendix 2). The reward for individual members of the team of authors will be calculated according to the given percentage of the individual authors as indicated and confirmed by signatures in the application for a reward. PhD students will have this reward paid in the form of a special scholarship.

C) Preparation and approval of international projects at FFWS

Rewards can be paid for projects to be funded and approved of by MEYS as indicator 2.03.12 “Number of participations of supported research teams implemented in international cooperation programmes” from 1 January 2020. An international research project is the funds that the applicant obtains in international public tenders, especially (but not exclusively) in the EU Framework Research and Innovation Programme Horizon 2020 (2014 – 2020), including its partial implementation tools (Joint Technology Initiatives, EUROSTARS, etc.) and Research and Training Programme of the European Atomic Energy Community (2014 – 2018) exclusively from international sources.

Amount of reward: The maximum of **300 000 CZK for a FFWS team involved in project preparation and approval.**

Conditions for the payment of reward:

Authors applying for a reward must have an employment relationship with CZU. A copy of the application signed by all FFWS employees involved must be submitted to the FFWS Office for Science and Research, room L 122b (Ing. Romana Zachová) – see the application template (Appendix 3). The Dean of the faculty can reduce the overall reward with regard to the importance of the international project, namely the significance of the grant title, the amount of FFWS co-financing, the level of FFWS involvement, the significance and role of FFWS in the project consortium (management of the project or its part). The reward for individual members of the team of authors will be calculated according to the given percentage of the individual authors as indicated and confirmed by signatures in the application for a reward (Appendix 3). PhD students will have this reward paid in the form of a special scholarship.

D) Motivation of FFWS employees to promote scientific outputs to the public and into practice

On the proposal by the head of the relevant department / faculty workplace or marketing manager, for 2020, an employee or PhD student may be paid a reward for extraordinary activity in promoting scientific outputs to the public and in practice, e.g. media appearance, lectures for the public, promotion of scientific outputs into practice. This reward can be proposed up to 10 000 CZK. The heads of departments / faculty workplaces or marketing manager may submit a proposal in writing to FFWS Vice-Dean for Science, Research and Doctoral Studies between 1-20 May 2020 and 1-20 November 2020. The FFWS Dean will decide on the total amount of reward, especially in relation to the importance of these activities and their contribution to FFWS. PhD students will have this reward paid in the form of a special scholarship.

Article 3

Final provisions

- (1) Reward for the outputs referred to in Article 2 may be paid for the period of **1 January 2020 – 11 December 2020**.
- (2) A student applying for any reward in the form of a scholarship under this Regulation is obliged to keep records of his / her work activity in accordance with Dean's Regulation No. 6/2018.
- (3) This regulation comes into effect on the day of the Dean's signature.

Prague, 16 March 2020

prof. Ing. Róbert Marušák, PhD.

FFWS Dean

Appendix 1

APPLICATION FOR REWARD FOR SCIENTIFIC OUTPUT IN 2020

Name of journal:

Title of article:

Journal (check):

- 1) Registered in **Nature index**
- 2) **In top 10 % of journals according to the OECD field structure division: Fields of Research and Development (FORD) and according to Article Influence Score (AIS) in first quartile on WoS according to AIS**
- 3) **In first quartile according to the OECD field structure division: Fields of Research and Development (FORD) and according to AIS** – with multidisciplinary journals, the average quartile must be less than 1.5.

Percentage share of FFWS authors in the output. This share must be signed by each co-author.

Name of FFWS author	Percentage share in output from FFWS authors	Signature	Notes (e.g. corresponding author)

Appendix 2

APPLICATION FOR REWARD FOR INTERNATIONAL PATENT IN 2020

Title of patent:

Percentage share of FFWS authors in the output. This share must be signed by each co-author.

Name of FFWS author	Percentage share in output from FFWS authors	Signature	Notes (e.g. corresponding author)

Appendix 3

APPLICATION FOR REWARD FOR PREPARATION AND APPROVAL OF INTERNATIONAL PROJECTS AT FFWS IN 2020

Name of international project:

Percentage share of FFWS employees or students involved in the preparation and approval of an international project at FFWS. This share must be signed by each employee or student.

Name of FFWS author	Percentage share at FFWS project	Signature	Notes